

GOVERNMENT OF ASSAM
FINANCE (ECONOMIC AFFAIRS) DEPARTMENT

NO FEAI72/2006/251

Dated Dispur the July 28, 2009

From: The Joint Director,
Finance (Economic Affairs) Department

To,
The Joint Secretary /Deputy Secretary to the Govt. of Assam,
Panchayat & Rural Development / Urban Development / GD/ Finance (Budget)
Department.

Sub: Format of the utilization certificate as per guidelines of the Local bodies under
award of the Twelfth Finance Commission.

Sir,

I am directed to forward herewith again prescribed format of the utilization
certificate Annexure-II as per guideline of the local bodies, Govt. of India, Ministry of
Finance for UC under award of Twelfth Finance Commission. You are requested to
instruct heads of department to collect UC from each PRIs and ULBs. The concerned
head of Department may furnish Utilization certificate in a consolidate statement to
SFC Cell Finance (EA) Department.

I am, therefore, request you to circulate the prescribed format to each level PRIs
and ULBs and ask to submit UC as per prescribed format above.

Yours faithfully,



Joint Director,

Finance (Economic Affairs) Department

Memo No FEAI 172/2006/251 -A

Dated Dispur the July 28, 2009

Copy to :

1. The Commissioner of Guwahati Municipal Corporation , Panbazar, Guwahati,
Assam
2. The Director, Panchayat & Rural Development, Panzabari, Guwahati for
information and necessary action. He is requested to circulate to all C.E.O in
District level.
3. The Director, Urban Development Department, Assam Ghy. for information
and necessary action. He is requested to circulate to all MBs/TCs in District
level.
4. The Principal Secretary, Karbi Anglong, Diphu/ NC Hills, Haflong/BTC
Kokrajhar.
5. All Chairmen MBs/TCs / CEOs.
6. The District NIC is requested to circulate the concerned CEOs/MBs/TCs
under your jurisdiction.

By order etc.



Joint Director,

Finance (Economic Affairs) Department

Annexure -II

CONSOLIDATED INFORMATION ON ALLOCATION, RELEASE AND UTILISATION OF THE LOCAL BODIES GRANTS RECOMMENDED BY EFC AND TFC FOR THE PERIOD FROM 2005 TO 2006

1. Whether due elections to PRIs and ULBs has been completed?
(In case of any delay, give details.)
2. Devolution of functions / powers, functionaries / personnel and resources / funds to local bodies as envisaged in Schedules XI & XII of the Constitution:

No. of subjects transferred with		
1. Functions / Powers		
2. Functionaries / Personnel		
3. Resources / funds		

3. Eleventh Finance Commission Grants (2000-01 to 2004-05)

(This information is required only once and may be furnished while sending the first report only)
(Rs. in Lakhs)

	PRIs	ULBs
1.Grants received from the Centre		
2. Matching contribution provided by		
(a) Local Bodies		
(b) State Government		
3.Total (1 + 2)		
4.Grants released to local bodies		
5.Utilisation of grants by local bodies		
(a) For maintenance of accounts		
(b) For creation of database		
(c) For maintenance of Civic services		

4. Twelfth Finance Commission Grants (2005-06 to 2009-10)

A. Allocation and Release of Local Bodies Grants

	PRI		ULBs	
	Amount (Rs in lakhs)	Date	Amount (Rs in lakhs)	Date
1.Grants received from the Centre				
2.Total Allocation of grants by State Govt. to local Bodies of which				
(a) For Maintenance of Accounts				
(b) For Creation of database				
(c) For O & M costs				
(d) For water supply and sanitation - PRIs				
(e) Other income generating sources				
(f) Construction of block building (BTC)				
(d) (i) For Schemes of Solid Waste Management-ULBs				
(ii) Other income generating sources				
3. Matching contribution, if any,				

provided by (a) Local Bodies (b) State Government				
4. Grants released to Local bodies				

B. utilization of Local Bodies Grants

(Rs. in Lakhs)

		Amount (Rs in lakhs)
1.	Total Utilization of grants by PRIs of which Amount and percentage of grants spent on the schemes of water supply and sanitation	
2.	Total Utilization of grants by ULBs of which Amount and percentage of grants spent on the schemes of Solid Waste Management	

5. Whether the accounting formats and auditing responsibilities have been delegated to the C & AG? Yes

6. State Government should also furnish any other additional information which may be required and specified by the Ministry of Panchayati Raj / Urban Development and Poverty Alleviation, in case of PRIs/ULBs.

Certified that the local bodies Grants have been released to the elected local bodies with in 15 days from the date of release of grants by the Central Govt

Deputy Commission

Chief Executive Officer,
Zilla Parishad

Chairman/Executive Officer,
MB/FC

Commissioner/Director
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